

SMG 1245.1

FDA Staff Manual Guides, Volume I – Organizations and Functions

Department of Health and Human Services

Food and Drug Administration

Center for Veterinary Medicine

Office of Applied Science

Effective: September 30, 2022

1. Office of Applied Science (DCGE).

- A. Advises and assists the Center Director and other officials on research matters which affect Center policy direction and long-range goals.
- B. Provides focal point for all research activities in the Center, serves as the liaison for intramural and extramural research.
- C. Provides scientific review, guidance, and support for research activities (extramural research, training, and fellowship activities); serves as the Center focal point for pre-award coordination.
- D. Evaluates and interprets results of scientific research; initiates and recommends action as appropriate to implement policy changes.

2. Business Management Operations Staff (DCGE1).

- A. Initiates, manages, and reviews Center contracts, grants, cooperative agreements, and interagency agreements with regards to enhancing the Center research and science program activities.
- B. Maintains Office management controls, ensuring compliance of the Office of Applied Science, with all procurement and hiring policies and requirements.
- C. Coordinates hiring practices across the Office of Applied Science, ensuring adherence to strategic hiring plans.
- D. Coordinates budget planning across the Office of Applied Science, ensuring adherence to strategic spend plans.

3. Business Process Improvement Staff (DCGE2).

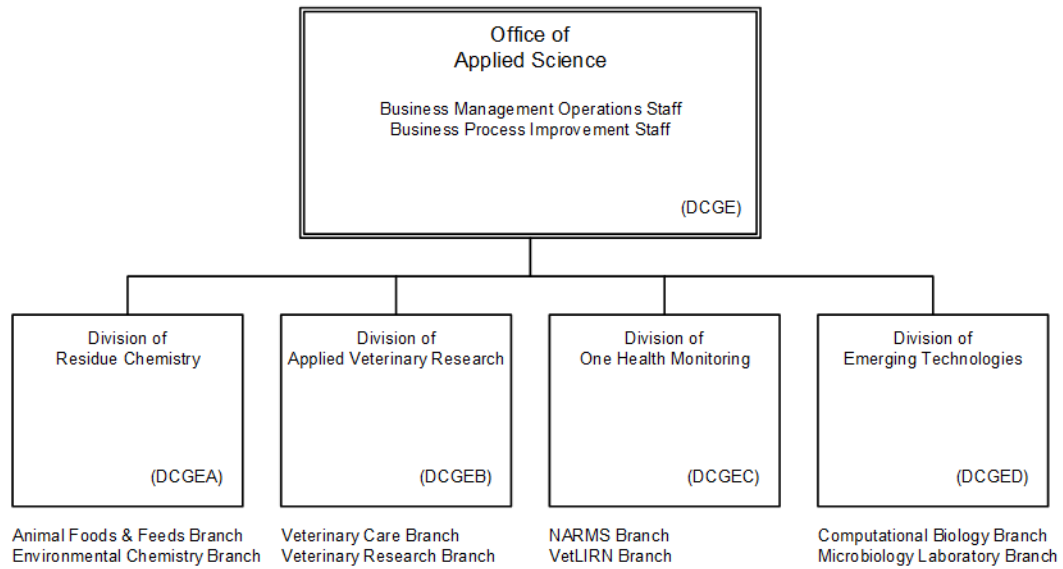
- A. Evaluates and reviews the adequacy of research resources; appraises the technical aspects and contributions of Center science programs.

- B. Maintains Standard Operating Procedures life cycle, ensuring compliance of the Office of Applied Science with Good Laboratory Practices and Quality Assurance best practices, policies, and requirements.
- C. Maintains and manages Information Technology resources necessary for the Office of Applied Science, ensuring coordination with the Center for Veterinary Medicine and FDA requirements, policies, and architectures.

4. Authority and Effective Date.

The functional statements for the Office of Applied Science were approved by the Commissioner on August 11, 2022 and effective on September 30, 2022.

**Department of Health and Human Services
Food and Drug Administration
Center for Veterinary Medicine
Office of Applied Science**



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The following is the Department of Health and Human Services, Food and Drug Administration, Center for Veterinary Medicine, Office of Applied Science organization structure depicting all the organizational structures reporting to the Office of Applied Science:

Office of Applied Science (DCGE).

These organizations report to the Office of Applied Science (DCGE):

- Business Management Operations Staff
- Business Process Improvement Staff
- Division of Residue Chemistry (DCGEA)
- Division of Applied Veterinary Research (DCGEB)
- Division of One Health Monitoring (DCGEC)
- Division of Emerging Technologies (DCGED)

These organizations report to the Division of Residue Chemistry (DCGEA):

- Animal Foods and Feeds Branch
- Environmental Chemistry Branch

These organizations report to the Division of Applied Veterinary Research (DCGEB):

- Veterinary Care Branch
- Veterinary Research Branch

These organizations report to the Division of One Health Monitoring (DCGEC):

- National Antimicrobial Resistance Monitoring System (NARMS) Branch
- Veterinary Laboratory Investigation and Response Network (Vet-LIRN) Branch

These organizations report to the Division of Emerging Technologies (DCGED):

- Computational Biology Branch
- Microbiology Laboratory Branch